



## **WHOLE SCHOOL POLICY ON SPELLING AND READING**

### **SPELLING**

The whole school has a spelling lesson at the same time. The children are assessed and divided into Spelling ability groups.

The programme used is written using the approved spelling lists for each year group. Each week the children learn one sight word and a list of words that all obey the same phonic rule e.g. ai, tr ai n, p ai n, st ai n, etc. The next week the words are put into a dictation, together with some words from previous lists already learnt. Any words spelt incorrectly are entered into the individual child's Look-Cover-Write-Check correction book. Any words in the correction book are learnt and tested, together with the new rule, the following week. A word is never 'dropped' from the correction book until the pupil has spelt it correctly.

The new rule for the week is taught in an oral lesson and the children take home a spelling worksheet to match the rule as well as the new list.

KS3 pupils are taught using lists written for pupils aged 11-14 (National Curriculum). They are tested on a weekly basis and progress is monitored.

### **READING**

Pupils learn letter names and sounds. They then progress to very easy Phonic readers – 3 letter words and a few sight words in each book - Schofield and Sims.

After completing this series they progress to Primary Phonics. These books carry on building sight word vocabulary and each series introduces a new rule, e.g. magic 'e', consonant blends, vowel digraphs.

When they have successfully learnt to read these books unaided, they progress to Ginn Readers - entry level varies, but usually Level 6 or 7.

Younger pupils read aloud to an adult on a 1-1 basis, twice a week.

Older pupils who are not yet 'free' readers read aloud at least once a week.

English teachers carefully monitor progress and decide which level of book is suitable for individual children.

All pupils take a book home to read each week and keep a reading diary to record how much they have read. From Year 3 onwards, pupils write book summaries.