



FIRST AID SHARING INFORMATION

Taken into account the nature of employees' work, the number of staff and pupils, and the location of the school we have decided to train **all** staff in First Aid. This ensures that there are enough trained staff to meet requirements and assessed needs, allowing for staff on annual/sick leave or off-site

All Nursery workers have Paediatric First Aid Training.

General First Aid Certificates can be viewed in the Primary and Nursery buildings accordingly.

The appointed staff member for First Aid stock is Mrs Millard - she takes charge of first aid arrangements on a regular basis. This includes stock take and replenishment of first aid kits, and a general overview of the equipment. The sports staff liaise with Mrs Millard regarding the stock of the kits that are used for sports fixtures.

We ensure that notices about first aid are displayed in a prominent place, preferably at least one in each building. All staff are responsible for administering First Aid to any child in their care. All staff are first aid trained.

Location of First Aid Equipment

- Staff room
 - *Wall mounted general first aid kit*
 - *1 Mobile dedicated first aid sports kit(Blue-Medium)*
 - *2 Mobile First Aid Kit(Bum Bag Kits)*
 - *1 Small mobile First Kit*
 - *1 Large Mobile First Aid Kit (Green)*
- Lockable medicine cabinet
- Medical Room (Old Rectory Building)
- Nursery Building
- Minibus First Aid Kit

First Aid Kit Inventory

All First Aid Kits and Cabinets include the following

- Composite pack of plasters (various sizes)
- Triangular bandages (at least one is sterile)
- Sterile Wound Dressing (various sizes)
- Antiseptic wipes
- Eye wash
- Skin Closure strips
- Non-latex Hypo-allergenic Gloves

Sports kits also includes

- Ice Packs
- Thermal Blankets
- Slings (various sizes)

Both Nursery and Primary have access to a tympanic thermometer
Reviewed April 2021 Review date: April 2022